

**BRIDGES Charter School**  
**Minutes from the Annual Public Meeting of the Board of Directors – July 11, 2011**  
**Meeting Open 4:30pm --Closed Session 6:30 PM--Open Session 7:00 PM**  
**Annual Meeting Location**  
**1400 N. Westlake Blvd**  
**Thousand Oaks, CA 91362**

A. OFFICIAL OPENING OF MEETING (4:45pm)

1. Call to Order at 4:45 pm  
 Motion made by: John  
 Motion seconded by: Randy  
 Action: 6 Yes Abstentions: 0
  
2. Roll Call and Establishment of Quorum:

	Present	Absent
1. Jon Baker	X	
2. Terri Childs	X	
3. Kim Convy	X	
4. Jennifer Kerr	X	
5. Jim McGlynn		X
6. John Saunders	X	
7. Randy Witt	X	

3. Approval of Agenda for the July 11<sup>th</sup>, 2011 Annual Public Meeting
  - Motion to move consent item #4 to Action Item  
 Motion made by: Jennifer  
 Motion seconded by: Jon  
 Action: 6 Yes Abstentions: 0
  
  - Motion to remove action item #7  
 Motion made by: Randy  
 Motion seconded by: John  
 Action: 6 Yes Abstentions: 0
  
  - Motion to move date of next Board meeting to different date – given not in quorum  
 Motion made by: Jennifer  
 Motion seconded by: Jon  
 Action: 6 Yes Abstentions: 0
  
  - Motion to approve agenda for the July 11, 2011 Annual Public Meeting  
 Motion made by: Jennifer  
 Motion seconded by: Randy  
 Action: 6 Yes Abstentions: 0
  
4. Board Study Session: School Visioning and Common Values Activity  
*Facilitated by Harmony Solutions*

5. CLOSED SESSION

- Conference With Legal Counsel – Anticipated Litigation [Government Code Section 54956.9(c)] – 2 cases
- Public Employee Discipline/Dismissal/Release/Appointment [Government Code Section 54957(b)(1)]

Open Session (8:05pm start)

Report from Closed Session

- Randy Witt made a statement regarding the Board’s fiduciary responsibility and confidentiality requirements.

6. Organizational

- Motion to vote at the next the Board meeting for election of officers in cases where the Board has a split vote

Motion made by: Jennifer

Motion seconded by: John

Action: 6 Yes Abstentions: 0

Officer Position	Nominations	Vote Outcome
President	Jon Baker Randy Witt	Tabled – vote split
Vice President	Randy Witt	Tabled – due to split vote for President
Treasurer	John Saunders	Elected – 6 votes
Secretary	Jennifer Kerr	Elected – 6 votes

B. Public Comments

*Citizens who would like to address the Board on any item on the Agenda may do so now or when the President requests comments from the Public as the Board is considering the item. This portion of the Annual Board meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda. These presentations are limited to three(3) minutes per presentation*

- *A total of 43 speakers spoke at the public comment sections of the agenda*

C. Reports: For Information:-

1. Director’s Report
2. BSA Report
3. Individual Board Member Reports (as needed)
4. PAC Report
5. Homeschool Report

D. Consent Items:

*Actions proposed for the Consent Agenda are items consistent with adopted policies and approved practices of BRIDGES and are deemed routine in nature. The Board will be asked to approve all of the Consent Agenda items by a single vote unless any member of the Board or the Public asks that an item be removed from the Consent Agenda and considered and discussed separately.*

1. Consideration of the approval of the minutes from June 8 and June 13, 2011 BRIDGES Board of Directors Meeting (Board Packet Item 2)
2. Consideration of the approval to change the bylaws and other relevant documents to reflect a change of "Principle office of the Corporation" from 1139 Windsor Drive, Thousand Oaks to: 1335 Calle Bougainvillea, Thousand Oaks, CA 91360
3. Consideration of the approval of audit agreement with Vicenti, Lloyd, and Stuzman (Board Packet 3)
4. Consideration of the approval of Resolution 2011-12-1: Authorization for Ventura County to make budget transfers (Board Packet 4)
5. Consideration of approval of Resoluation: Authorization to allow appropriation/budget transfers for the fiscal year 2011-12-2: (Board Packet Item 5)
6. Consideration of the approval of Resolution 2011-12: 3: Authorization to transfer the ending balance for the 2011-12 fiscal year to a reserve (Board Packet Item 6)
7. Consideration of the approval of the JPA contract for the 2011-12 school year (Board Packet Item 7)
8. Consideration of the approval of Budget report: Board Approved Checks (Board Packet Item 8)
9. Consideration of the approval of Budget report: Approved Financial Statement (Board Packet Item 9)
10. Consideration of the approval of the Budget Certification (Board Packet Item 10)
11. Consideration of the approval of Agreement for Financial/Escape Payroll/Personnel System (Board Packet 11)

- Motion to approve consent items  
Motion made by: Kim  
Motion seconded by: Terri  
Action: 6 Yes Abstentions: 0

E. INFORMATION AND DISCUSSION ITEMS

*These items are presented to the Board for information only and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.*

1. Discussion of holding regularly scheduled Board study session with parents for the purposes of providing feedback and information to the board  
*Public Comments:*
  - Board Study Session topics:
    - Non-violent communication training for all parents, administrators & faculty
    - Vice President to bring proposal to Board of monthly topics – to schedule with minimum of 2 weeks notice

2. Discussion of Board tasks for the 2011-12 school year

#	Board Task	Assigned Board Members
1	Develop and present Board training and development calendar for 2011-12 AND Study Sessions	Kim Vice President to bring Board proposal on study session topics
2	Develop and present a Board operation calendar for 2011-12	Jennifer & Terri
3	Budget committee	John & Randy
4	Policy committee	Jim & Randy
5	Implementation grant administrator	Jim
6	Evaluation committee i. Staff evaluation ii. Director evaluation iii. Board evaluation	Terri, Jennifer & Jon
7	Vision committee	Jon & Kim

*Public Comments:*

3. Discussion of mentor teacher positions (Board Packet Item 12)

*Public Comments:*

- Director will bring further definition & procedures to future Board meeting.

4. Discussion of the proposed establishment of the Parent Advisory Council (PAC) as a NonProfit 501(c)(3) Organization (Board Packet Item 13)

*Public Comments:*

- Add Agenda to future Board meeting to review draft MOU to enable PAC to get NonProfit status. PAC will work with BSA on appropriate NonProfit status and next steps.

**F. ACTION ITEMS**

1. Consideration of the approval of BRIDGES fiscal conflict of interest policy (Board Packet Item 14)

*Public Comments:*

Motion made by: Randy (motion amended to read BRIDGES)      Motion seconded by: Jon  
Action: 6 Aye      Abstentions:0

2. Consideration of the approval of BRIDGES anti-nepotism policy (Board Packet Item 15)

*Public Comments:*

Motion made by: John      Motion seconded by: Kim  
Action: 6 Aye      Abstentions:0

3. Consideration of the approval of Education Coordinator position (Board Packet Item 16)

*Public Comments:*

Motion made by: Randy      Motion seconded by: Jon  
Action: 3 Aye      3 Naye      Abstentions:0

(Tie = Vote doesn't pass)

4. Consideration of the approval of Education Coordinator salary schedule

- Item Tabled

5. Consideration of the approval of 2011-12 Education Coordinator employment agree with Juliet Herman

- Item Tabled

6. Consideration of the approval of the reading specialist position as a .50 FTE position, from a .25 FTE position.

*Public Comments:*

Motion made by: Randy  
Action: 6 Aye

Motion seconded by: Jon  
Abstentions:0

7. Consideration of the approval of certification of signatures document (Board Packet Item 17)

- Item Removed

8. Consideration of the approval of 2011-12 employment agreements for teachers recommended by the hiring committee of Hilda Salas, Tina Lorch, Karissa Taylor, Norma Delgado, Juliet Herman, & Monika Del Bosque:

#	Teacher / Grade	Motion made by:	Motion seconded by	Vote
1	Elena Perez , Grade 1/2, Step 5, Year 8	Jennifer	Kim	6 Aye
2	Gurminder Dhiman, Grade 3/4, Step 3, Year 2	Randy	Terri	6 Aye
3	Leslie Miller, Grade 7/8, Step 3, Year 7	John	Randy	6 Aye
4	Cindy Beard, Grade 7/8, Step 2, Year 10	John	Terri	6 Aye
5	Marsi Gore, Grade 1, Step 5, Year 1	Randy	John	6 Aye

**G. ADJOURNMENT: 12:40am**

Motion made by: Jon  
Action: 6 Aye

Motion seconded by: Kim  
Abstentions:0

Next Meeting: **Before** July 20<sup>th</sup>, 2011 at North Ranch Community Center

Respectfully submitted,  
Jennifer Kerr, Secretary of the Board