

## Policy on Board Communications

The Board recognizes the importance that open communication plays in the effective operation and success of BRIDGES Charter School and encourages such communication within the below guidelines. The Board also recognizes the importance of speaking as a united entity on legal, operational and other substantive issues.

1. Purpose:
  - a. The purpose of the Communication Policy is to establish a protocol for formal communication by and for the BRIDGES Charter School Board (Board)
2. Staff to Board Communication
  - a. Reports by staff to the Board should be made by the director or as otherwise designated by the Director
  - b. All Staff are encouraged to attend Board meetings and to make comments, pursuant to standard Board public meeting guidelines
  - c. Staff members should follow Board policies when addressing concerns regarding their employment
3. Board to Staff Communication
  - a. Board members should notify and seek permission from the Director prior to visiting with staff members when the visit is as a Board member, with the following exception
    - i. Staff members who are on a joint working committee with the Board member, when the meeting relates to the work of the committee
  - b. Requests by individual Board members that will likely require considerable staff preparation time or that are to be considered for the agenda should be directed to the Director or Board President
  - c. It is always appropriate for staff to refer Board members to the Director for answers to questions.
  - d. Nothing in this policy prohibits Board members from communicating with staff on issues related directly to their child(ren)
  - e. Nothing in this policy prohibits staff members from communicating, formally or informally, with a Board member on issues related directly to the Board members child(ren)

BOARD APPROVED ON; January 09, 2012

