

## Policy on Filling Board Vacancy

The purpose of this policy is to establish a procedure to fill a vacancy on the BRIDGES Charter Board that occurs prior to the regular Board election period.

1. The Board shall direct the Director or his/her designee to publicly post the Board Vacancy as follows:
  - a. By placing a notice of the vacancy prominently on the BRIDGES Charter web page
  - b. By sending an e-mail blast to the BRIDGES community and parents announcing the vacancy
  - c. In any other manner as is deemed appropriate and beneficial by the Board
  - d. All notices of the vacancy shall include the following information:
    - i. A solicitation to fill the vacancy
    - ii. The term to be served on the vacant position
    - iii. A brief statement of the requirements of a Board member
    - iv. The manner in which a person submits their name as a nominee for the vacancy
2. The Charter authorizer will be informed of any vacancy that occurs between elections.
3. The Board will establish a Board Search and Selection Committee consisting of 3 members: Two Board members, selected by the President, and the Director.
4. The Board Search and Selection Committee shall present a list of the candidates to the Board at the second Board meeting following the posting of the vacancy, or at a later meeting as determined by the Board
5. Nominations shall be reviewed and voted upon at the meeting at which the names are presented by the Board Search and Selection Committee, or at a later meeting as determined by the Board.
6. Should no nominee garner a majority vote of the Board, the procedure will begin from item 4 at the next regularly scheduled Board meeting.